



## School Meals Debt Policy for Parents

St. George's School has adopted a NO DEBT policy relating to the provision of school meals. If debts are incurred, then the school budget has to pay for them.

Children who qualify for Free School Meals or who are entitled to Universal Infant free school meals will receive meals free of charge. This allowance is a statutory right and it is important that parents are encouraged to take this up if they qualify.

Parent's/Carers must pay **in advance** for their children's school lunch online via the School Gateway. Parents will be given information on how to access the School Gateway when they join the school.

Children will not be provided with a school lunch unless it is paid for, except for those that are entitled to free school meals. If a parent genuinely forgets to pay in advance, the school may grant a debt allowance of 3 meals. However these must be paid for and any future meals must be paid for in advance.

If the debt is not cleared, parents must either provide a packed lunch or take the child home for lunch. In a case when a debt payment is not received nor a packed lunch provided, the Head Teacher may phone the parent to ask them to come to school with payment. Otherwise they must provide sandwiches before lunch time or arrange to take their child home for lunch.

If payment of the debt is not received, the Head Teacher reserves the right to begin legal proceedings against parents to recover the debt and ask parents to attend a meeting to discuss the matter.

Policy Dated: April 2019

Approved by: M Life, Governor

Date: 06/06/2019

Review Date: April 2021